

**Minutes**  
**St. Peter School**  
**Parent Association Meeting**  
12/07/11

1. Updates to Afterschool Program: Mr. Smith
  - a. Six or seven parents have offered some assistance for afterschool programming. At this point we will focus on donations, trying to minimize cost. In the new year, we will work on a schedule.
  - b. One request is for children to complete their homework sooner. Can the schedule be adjusted so that they can do right after snack so that the children who are picked up early for music or sports will have their homework done and not have to do it late into the evening?
  - c. A conversation with the Afterschool staff and parents to discuss different aspects of the program and ideas for improvement for will be scheduled in the new year.\*  
  
\*The Administration will be adding to its “Back to School Week” an Afterschool Orientation. This would be a great opportunity to introduce parents to what Afterschool program entails and answer questions. Kim Henderson, Afterschool Director, is happy to engage all parents’ questions and concerns on an individual basis for the remainder of the year.
  
2. Christmas Pageant, Thursday, December 15, 7pm
  - a. Please check in with teachers about attire and where and when the children will meet beforehand.
  - b. Church fills up very quickly so get there early.
  
3. Class Christmas Parties
  - a. Room parents need to check with teachers about what they would like to do and whether they need help pulling together a party or activities.
  - b. Teachers will determine the dates
  
4. Christmas gifts
  - a. Room parents should not solicit for gifts, should be individually decided by parents
  - b. It was mentioned that the teachers did like the gift of free coffee, perhaps Sarah’s Café gift cards
  
5. School Play

- a. The Spring play is currently being selected
6. Update from Gala on February 11, 2012- Karen Trainor is chairing it
    - a. Jane Davis presented an update. First planning meeting was last week. There are not a lot of volunteers at this point. Room parents need to get the word out. It might help to have a list of specific tasks.
      - i. Need donations, four per classroom. Room parents should organize these.
      - ii. December 13, 9am is the next planning meeting.
      - iii. Invitations will go out on December 20 at 9am, volunteers are needed to help stuff envelopes.
7. Update on Holiday Country Lane & Raffle - Kim Winter & Karen Trainor
    - a. Night was a great success. Made \$22,000 for the school. Well attended by both the parish and the school.
8. Annual Fundraising Drive
    - a. Mailing went out this week. Parents have until June 30<sup>th</sup>, however, if parents want the tax benefit they can give before December 31, 2011. The theme is Caring Hearts, which will be carried out for the year.
    - b. Might send out an email blast soliciting donations. Abigail Bowen offered her services to help and perhaps form a more general subcommittee on how to integrate the web more seamlessly into our communications strategy.
9. January PA Meeting, 01/11/12: Deb will provide an overview of the lunch catering service.
10. Kids' Outerwear and Recess Policy re: winter weather
    - a. If it is below freezing children will not go out. All children, especially at the younger ages, should have coats, mittens, hats, snowpants and boots.
    - b. To avoid the build up of piles of snow that we encountered last year, parents will be notified about volunteering to help keep the mounds small and the snow distributed. Parents should contact the administration office prior to assisting in snow removal.

11. Pies from Wilson farms to benefit the 8<sup>th</sup> grade fundraising effort. Judy Doran, [doranfive@comcast.net](mailto:doranfive@comcast.net), is the contact for this.

12. Next meeting is January 11, 2012